



P.O. Box 1247  
Jefferson City, Missouri 65102

ANNUAL REPORT  
FOR  
MISSOURI FLEET SAFETY CONTEST

**LOCAL DIVISION**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ ZIP: \_\_\_\_\_

PERSON FURNISHING REPORT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

\* \* \* \*

ANNUAL REPORT  
(October 1 to September 30)

MILEAGE: \_\_\_\_\_

NUMBER OF ACCIDENTS: \_\_\_\_\_

\*FREQUENCY: \_\_\_\_\_

\* \* \* \*

\*See reverse for method of computing frequency.

CHECK FOR ACCURACY

**Mail Original to: Missouri Trucking Association  
P. O. Box 1247  
Jefferson City, MO 65102**

(Retain a copy for your files)

**INSTRUCTIONS GOVERNING THE ANNUAL REPORTING OF VEHICULAR ACCIDENTS:**

1. Contestants in the MoTA Fleet Safety Contest are required by the contest rules to submit a COMPLETE and ACCURATE REPORT of all vehicular accidents experienced by all commercial motor vehicles under their control as a single fleet during the contest period (10/1 thru 9/30). The report forms will be furnished by the Missouri Trucking Association, and the reports will be treated by MoTA as confidential. **(MISSOURI MILES AND ACCIDENTS ONLY ARE TO BE REPORTED FOR THIS CONTEST.)**
2. Contestant must note his name and address in the space provided on the report. If no accidents were experienced, a report must be submitted stating this fact and giving the mileage operated.
3. All information applicable to the reporting fleet shall be submitted by December 31<sup>st</sup> following the close of the contest period. Complete the appropriate spaces on the face of this form. Responsibility for ACCURACY of information rests with the contestant. Winners in each division will be audited.
4. A contestant may elect to combine local pickup and delivery and over-the-road mileages into a single report on the Over-the Road form, or to report local pickup and delivery on the Local Division form and the Over-the-Road fleet on the Over-the-Road form.
  - Local Division: Operations that primarily stay within the 100 air mile radius, leave and return to the same destination and meet the requirements of Part 395.1 (e)(1).
5. All accidents must be reported. **Participating carriers will report all accidents occurring on Missouri roads and highways which meet the definition of the term "ACCIDENT" found in 49 CFR Part 390.5.** Accidents must be reported whether they involve company owned or leased vehicles. If the vehicle was under the direction and supervision of the reporting company at the time of the accident, the accident must be reported.
6. **The contestant shall determine the accident frequency rate in terms of the number of accidents per 1,000,000 vehicle miles. The accident frequency rate shall be determined as follows: Multiply the number of Missouri accidents by 1,000,000 and divide the product by the number of Missouri vehicle miles.**
7. Accidents involving passenger type automobiles should not be reported. The report covers accidents in which commercial motor vehicles as defined in 49 CFR Part 390.5 are involved.
8. The report must be mailed to reach Missouri Trucking Association by December 31<sup>st</sup> following the end of the contest period.

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